**APPLICATION FORM**

Submissions should be completed in English, turned into a single pdf document sent by e-mail to [cesab@fondationbiodiversite.fr](mailto:cesab@fondationbiodiversite.fr) before the 31/01/2020

The final proposal should include (a) the proposal form, (b) short CV’s (< 2 pages) for each of the two PIs and (c) a pdf summarizing e-mailed confirmations for each participant.

**SECTION A – BASIC INFORMATION**

**Title of the project:**

…………………………………………………………………………………………………………………

**Acronym (1 to 2 words):**

…………………………………………………………………………………………………………………

**Canada-based principal investigator:**

Name (last name, first name):

E-mail:

Website:

Lab/Department mailing address:

Organization (e.g.name of university):

**France-based principal investigator:**

Name (last name, first name):

E-mail:

Website:

Lab/Department mailing address:

Organization (e.g.name of university):

**Five keywords that summarize the project:**

…………………………………………………………………………………………………………………

**Summary of the project (300 words):**

…………………………………………………………………………………………………………………

**SECTION B - PROJECT DESCRIPTION**

***Body of the proposal (maximum of 2000 words)***

Your description should address the scientific content, the synthesis aspect, and the feasibility of your planned project.

**Context and objectives:** problem statement of what is to be done, why it is important, and the working hypotheses

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**Proposed activities**: brief description of methods and why they are appropriate

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**Anticipated results and benefits** arising from the project.

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**Originality, innovation and fit**: in what way is the project in line with the theme and objectives of the call ? How does it provide answers to the issues raised by the call and provides new theories, methods of data collection and analysis?

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**Data management plan (not included in the 2000 word limit)**

(for projects involving data compilation and analyses).

* Information about the origin and types of data compiled and used in the project

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* is the metadata available across the data sets you will use? If it is not uniform, how will you deal with this?

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* storage and management solutions both during and after the project:

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* policy for further access and use of data after the end of the project;

• What data will be generated through the project?

• What type of data will be created?

• Are there restrictions on data release? (and if so what are they?)

**Schedule of activities:** Please outline the program you plan for the two meetings, and participant contribution (not included in the 2000 word limit)

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**Literature cited** (not included in the 2000 word limit)

…………………………………………………………………………………………………………………

**Budget**

The financial support includes transport, accommodation and catering for the two meetings of the working group. Administration of the budget will be handled by the CESAB and CIEE staff and do not need to be detailed in the proposal.

**SECTION C – TEAM MEMBERS**

Make sure you comply with the call instructions for the composition of your group.

The people you nominate are an important part of the success of your project. When selecting members (max. 8), do not just think of the individual’s expertise, but also what is required for a highly functioning and innovative team, such as complementary skills, gender balance and a range of ages (and experience) as well as time to attend meetings and work on tasks.

You must identify **two co-leaders** of the group, and describe their leadership skills. When data is being generated or compiled, you must identify at least **one person responsible for data management** (if needed), and their expertise for this role should be clear from the information provided. Information on the intended contribution of each participant to the group, and complementarity among participants, must be clearly mentioned.

**For each participant  please ensure you have ‘in principle’ agreement for their inclusion (a pdf summarizing e-mailed confirmations for each participant should be attached to this form)**

|  |  |
| --- | --- |
| Name |  |
| Qualifications |  |
| Year doctorate (or highest qualification) obtained |  |
| Brief biography describing expertise relevant to the project (<100 words) |  |
| Intended contribution to the group  (<50 words) |  |
| Top 5 publications |  |
| Current position |  |
| Laboratory |  |
| Email address |  |
| Country |  |

Repeat for each group member